

The Community School of West Seattle Tuition for September 2011 to August 2012

Program	Time of class	Days offered	Tuition Rates		
Messy Play Day 15 to 18 months to 3 years old with a parent or caregiver	9-10am and 10:30 to 11:30am	Friday		\$75 per 6 week session	
The following rates are for year-round tuition September 2011 through August 2012 You have the choice of making 10 or 12 monthly payments.					
			Annual Tuition	10 monthly payments of	12 monthly payments of
	Morning Only option tuition is as follows:				
Pre-School 3 and 4 year olds Classrooms: BLAKE ORCAS VASHON	9am to 12pm for Blake	Tues/Thurs	\$3324	\$332.40	\$277
	9:30 to 12:30 Orcas & Vashon	Mon/Wed/Fri	\$4440	\$444	\$370
		Mon-Fri	\$6600	\$660	\$550
	Full Day Option tuition is as follows:				
	9-3* for Blake	Tues/Thurs	\$5700	\$570	\$475
	*Class ends at 12pm on Friday	Mon/Wed/Fri	\$6600	\$660	\$550
9:30 to 3:30* Orcas & Vashon	Mon-Fri	\$9300	\$930	\$775	
*Class ends at 12:30 on Friday					
K-2 Kindergarten, 1 st & 2 nd grade	9am to 3pm	Mon-Thurs	\$8640	\$864	\$720
After School Program. Mon-Thurs 3:30 to 5:30pm The after school program is not available on Friday. Drop in rate is \$15 per day. Tuition Rates are Monthly: 1 day a week=\$50 2 days a week =\$100 3 Days a week =\$150 4 days a week =\$200					
<ul style="list-style-type: none"> • Sibling Discount is 10% off the total tuition. • Pre-school drop in rate is \$25 for ½ day and must be prearranged with the director. • Financial assistance is available. Please ask for the scholarship form if you are in need of financial assistance. • We <u>do</u> accept DSHS payments. Please talk to your case worker and the director to set this up. • Please read the tuition policies for more information 					

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Email: CSWS@comcast.net for the Director CSWSoffice@comcast.net for the Office Manager

www.CommunitySchoolWestSeattle.org

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The Community School of West Seattle Tuition Agreement

September 2011 to August 2012

This form is VERY important. Please read the entire form as you will be held responsible for the payment option you choose.
This is our attempt to make you fully aware of our tuition policies.

Tuition at CSWS is an ANNUAL amount which covers attendance for the whole school year September through August. You can choose to divide your annual tuition and make 10 or 12 monthly payments. BOTH payment options pay the same annual tuition amount.

- 10 monthly payments are due September to June
- 12 monthly payments are due September to August

You are responsible for your annual tuition regardless of attendance. If however you leave BEFORE May 1st you will not be required to pay any more tuition than you have already paid. **We require one month's notice or one month's tuition if you leave prior to May 1st.** If you attend after May 1st, the full year's tuition is required regardless if you stay through August or not.

- ◆ See the current tuition sheet and calendar for this year's rates and school closure dates.
- ◆ Tuition is due on or before the **1st of every month** for that month-for example December tuition is due by the 1st of December. The only exception to this is September when tuition is due on the FIRST DAY OF SCHOOL.
- ◆ Payments can be made in cash, money orders or checks, payable to CSWS. You may post date a check for the 1st and it will not be deposited until the 1st. You can give us several postdated checks all at once. You may also set-up for an automatic check payment to be mailed to us from your bank account. See your bank for details. If needed, you may make specific payment date arrangements, for example your tuition is paid on the 5th instead of the 1st. This must be set up prior with the Office Manager otherwise you will be charged the late fee.
- ◆ **Please write your child's FIRST AND LAST name on the check** or money order. Tuition goes in the blue TUITION BOX located in the entry area
- ◆ A LATE FEE of \$25 is added after the 5th unless you have made prior arrangements with the director
- ◆ The sibling discount is 10% off the regular tuition.
- ◆ Tuition is due in **FULL EVERY MONTH** for the total 10 or 12 months you agreed to make payments for even if you do not attend during the summer. Full tuition is due when school is closed-as specified on the school calendar or you are on vacation. Please make arrangements to pay your tuition on time.
- ◆ When the school is closed for vacation, tuition is STILL DUE by the 1st. You can mail it or post date a check and leave it before we close or you can drop it off during the break.
- ◆ SNOW DAYS: Please call the school after 8am when there is snow to see if we will be opened. Refunds will not be given.
- ◆ We DO accept DSHS payments if you qualify for state assistance. See the director for more info.
- ◆ **NO CREDIT** or refund is given for time you are away on vacation or other random or scheduled days you miss. Exceptional circumstances like extended sickness will be considered on a case by case basis.
- ◆ If you are having a hard time paying your tuition PLEASE talk to the director about alternative payment options. We offer some sliding fee spaces in each class. Please ask for the scholarship application if needed.
- ◆ Tuition and tuition policies are reviewed and set annually by the Board of Trustees
- ◆ **After school care** is also due on the 1st of each month with your tuition. You can reserve it ongoing for the year, on a month-to-month basis or as drop-in if space is available. As with tuition, the days you reserve each month are the days you pay for whether you use them or not. You can also change or add days as needed throughout the year depending on available space. Sibling discounts are not applicable to after school care fees.